

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

HIGHLANDS METROPOLITAN DISTRICT NO. 2

Held: Wednesday, November 8, 2023, at 6:00 p.m.

*This meeting was held via teleconference.*

**Attendance**

The special meeting of the Board of Directors of the Highlands Metropolitan District No. 2 was called and held as shown above and in accordance with the applicable statutes of the State of Colorado. The following directors, having confirmed their qualification to serve on the Board, were in attendance:

Allison Rochester  
Lloyd Rochester

Also present were Audrey G. Johnson, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District General Counsel; Diane Wheeler, Simmons & Wheeler, P.C., District Accountant; and John Hostetler.

**Call to Order**

Ms. Johnson noted that a quorum of the Board was present and called the meeting to order.

**Agenda**

Ms. Johnson presented the proposed agenda to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agenda, as amended.

**Consider Appointment of Board Member**

The Board engaged in a discussion regarding the appointment of a Board Member. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the appointment of John Hostetler to the Board.

**Consider Election of Officers**

The Board engaged in discussion regarding the Election of Officers. Following discussion, upon a motion duly made and seconded, the Board unanimously approved Allison Rochester as President, John Hostetler as Treasurer, Lloyd Rochester as Secretary, and Devon Schad as Assistant Secretary.

**Consent Agenda**

Ms. Johnson reviewed the items on the consent agenda with the Board. Ms. Johnson advised the Board that any item may be removed from the consent agenda to the regular agenda upon the request of any director. No items were requested to be removed

from the consent agenda. Upon a motion duly made and seconded, the following items on the consent agenda were unanimously approved, ratified and/or adopted:

- Minutes from October 11, 2022 Regular Meeting;
- Minutes from October 10, 2023 Annual Meeting;
- 2022 Audit;
- 2022 Annual Report; and
- Resolution Designating the Location of Regular Meetings of the Board of Directors;

**Public Comment** None.

### **Legal Matters**

Consider Adoption of 2024 Annual Administrative Matters Resolution Ms. Johnson presented the 2024 Annual Administrative Matters Resolution to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the Resolution subject to changes discussed.

Renewal of Property and Liability Schedule and Limits, Workers Compensation Coverage, and SDA Membership Ms. Johnson presented the property and liability schedule and limits to the Board. Following discussion, upon a motion duly made and seconded the Board unanimously approved the renewal of property and liability schedule and limits, subject to changes, workers compensation coverage, and SDA membership.

Other Legal Matters None.

### **Financial Matters**

Consider Approval of Payables/Financials Ms. Wheeler presented the Board with claims dated November 2, 2023, in the amount of \$41,562.95 for ratification. Following discussion, upon a motion duly made and seconded, the Board unanimously ratified the claims.

Ms. Wheeler presented the Board with the Unaudited Financial Statements for the period ending June 30, 2023. Following discussion, upon a motion duly made and seconded, the Board unanimously accepted the Unaudited Financial Statements.

Conduct 2023 Budget Amendment Hearing and Consider Adoption of Ms. Wheeler noted that a 2023 budget amendment was not necessary.

Resolution to Amend 2023  
Budget

Conduct 2024 Budget  
Hearing and Consider  
Adoption of Resolution to  
Adopt 2024 Budget and Set  
Mill Levies

The public hearing on the proposed 2024 Budget was opened. Ms. Johnson noted that the notice of public hearing was provided in accordance with Colorado law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Ms. Wheeler reviewed the 2024 Budget Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution adopting the 2024 Budget, appropriating funds therefor and certifying mills as shown in the 2024 Budget, subject to receipt of final assessed valuation.

**Other Business**

None.

**Adjournment**

There being no further business to come before the Board and following discussion and upon motion duly made and seconded, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting

*Lloyd Rochester*

Lloyd Rochester (Mar 26, 2024 12:03 MDT)

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Officer of the District

The foregoing minutes were approved by the Board of Directors on the 23rd day of February, 2024.